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| **Section 1. Project Summary** |
| Project Title (*for public use*): |
| Application:  ORCA Partnership Collaborator 🞎 ORCA Industrial Collaboration Partner 🞎 |
| Total Funding requested: |
| Project Duration:  Proposed start and end dates: |
| Executive summary:  *Non-confidential project summary (approx. 200 word) suitable for public use.* |

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| **Section 2. Academic research partners** |
| Lead Investigator:  *If Lead is a postdoctoral level researcher please complete the following:*  Responsible Investigator:  E-mail: |
| School (s): |
| Institute: |
| Lead applicant contact details.  Tel.  E-mail.  Full Address: |
| Co-investigator/s: |
| ORCA Partner:  Name: Institute: |

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| **Section 3. Industry Partner** |
| Company Name:  Location: |
| Company size *(EU company size definition (Micro / Small / Medium / Large)*: |

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| **Section 4. Project Details** |
| Basis for research:  *Specify relevance to the ORCA Hub work themes and/or Hub white spaces. Include relevant background details. How does the project address a current requirement from industry? Have elements of the work previously been funded by the research council or equivalent? (400 words max.)* |
| Aims and objectives *(200 words max.)*  How are these relevant to the aims of ORCA? |

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| **Section 5. Project Plan** |
| **Work packages/Tasks and corresponding milestones** *(add additional task/sub-tasks as required)* |
| Task 1. |
| Milestone 1. |
| Months required: |
| Output: |
| [[1]](#footnote-1)Risk: |
| Task 2. |
| Milestone 3. |
| Months required: |
| Output: |
| Risk: |
| Task 4. |
| Milestone 4. |
| Months required: |
| Output: |
| Risk: |
| Task 5. |
| Milestone 5. |
| Months required: |
| Output: |
| Risk: |

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| Gantt Chart (*edit as applicable*):   |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | MONTH | | | | | | | | | | | | |  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | Task 1 |  |  |  |  |  |  |  |  |  |  |  |  | | Task 2 |  |  |  |  |  |  |  |  |  |  |  |  | | Task 3 |  |  |  |  |  |  |  |  |  |  |  |  | | Task 4 |  |  |  |  |  |  |  |  |  |  |  |  | | Task 5 |  |  |  |  |  |  |  |  |  |  |  |  | |

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| **Section 6a. Project Delivery** |
| Impact:  *What are the overall short- and long-term outputs and key indicators of success?*  Potential follow-on activity:  Project Beneficiaries: |
| **Section 6b. Project Delivery (to be completed *only* for ORCA Industrial Collaboration Partner Application)** |
| Sustainability of project output:  *What are the post-project plans?*  Industry partner dependencies:  *e.g. resource, equipment, IP or other* |

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| **Section 7. Project Governance** |
| Project risks (i.e. financial, personnel, commercial):  *State risk, risk level (high, medium or low) and intended mitigation* |
| Intellectual property:  *State any background IP and potential new IP which will be generated (See Guidance documents for additional details)* |
| Conflicts of interest: |
| Ethical issues: |

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| **Section 8. Project Budget** | | | |
| Indicative costs & spend profile:  (*To be confirmed on application approval*) | | | |
| **Section 8a. Combined Costing – All Partners** | | | |
|  | **Budget Heading** | **Cost (£) 100%** | **Notes** |
| **Directly Incurred (DI)** | Researcher Costs | £ |  |
|  | Travel & Subsistence | £ |  |
|  | Other DI Costs (<£10k per item)[[2]](#footnote-2) | £ |  |
|  | Other (specify) | £ |  |
| **Directly Allocated (DA)** | PI & Co-I time | £ |  |
|  | Technician | £ |  |
|  | Estates | £ |  |
|  | Other (specify) | £ |  |
| **Indirect Costs** | Indirect Costs | £ |  |
|  | **Total 100% FEC** | **£** |  |
|  | | | |
|  | Institution Contribution (20%) | £ |  |
|  | Total Funding request for ORCA Hub Partnership Resource Fund (80%) | £ |  |

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| \* Industry Partner  Contribution | Direct GBP Contribution (£) | In-kind contribution (£) | Total contribution Value (£) |
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| **Project Financial Summary** | |
| Total funds requested (80%) | £ |
| Total Institutional Contribution (20%) | £ |
| Total Industry Contribution | £ |
| **Total Project Value** | £ |

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| Details of any match funding (*this can include in-kind support*): |

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| **Section 8b. Breakdown of Costings by Institute** | | | |
| *Insert Institute Name* | **Budget Heading** | **Cost (£) 100%** | **Notes** |
| **Directly Incurred (DI)** | Researcher Costs | £ |  |
|  | Travel & Subsistence | £ |  |
|  | Other DI Costs (<£10k per item) | £ |  |
|  | Other (specify) | £ |  |
| **Directly Allocated (DA)** | PI & Co-I time | £ |  |
|  | Technician | £ |  |
|  | Estates | £ |  |
|  | Other (specify) | £ |  |
| **Indirect Costs** | Indirect Costs | £ |  |
|  | **Total 100% FEC** | **£** |  |

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| *Insert Institute Name* | **Budget Heading** | **Cost (£) 100%** | **Notes** |
| **Directly Incurred (DI)** | Researcher Costs | £ |  |
|  | Travel & Subsistence | £ |  |
|  | Other DI Costs (<£10k per item) | £ |  |
|  | Other (specify) | £ |  |
| **Directly Allocated (DA)** | PI & Co-I time | £ |  |
|  | Technician | £ |  |
|  | Estates | £ |  |
|  | Other (specify) | £ |  |
| **Indirect Costs** | Indirect Costs | £ |  |
|  | **Total 100% FEC** | **£** |  |

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| *Insert Institute Name* | **Budget Heading** | **Cost (£) 100%** | **Notes** |
| **Directly Incurred (DI)** | Researcher Costs | £ |  |
|  | Travel & Subsistence | £ |  |
|  | Other DI Costs (<£10k per item) | £ |  |
|  | Other (specify) | £ |  |
| **Directly Allocated (DA)** | PI & Co-I time | £ |  |
|  | Technician | £ |  |
|  | Estates | £ |  |
|  | Other (specify) | £ |  |
| **Indirect Costs** | Indirect Costs | £ |  |
|  | **Total 100% FEC** | **£** |  |

*Add additional tables as required.*

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| **Section 9. Justification of Resources** |

*Note additional details may be requested on approval.*

*Please add additional rows to each section as necessary.*

**Directly Incurred Posts**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Role Name** | **Institute** | **Start Date** | **Months on Project** | **FTE on Project** | **Total Employee Cost** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  | **Total Cost** | **£** |

**Directly Allocated Posts**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Role** | **Name & Institute** | **Number Hours to be Charged to Project** | **Average Number Hours per Week to be Charged** | **Total Cost** |
| Lead Investigator |  |  |  |  |
| Co-Investigator 1 |  |  |  |  |
| Co-Investigator 2 |  |  |  |  |
|  |  |  | **Total Cost** | **£** |

**Travel**

|  |  |  |
| --- | --- | --- |
| **Institute** | **Destination & Purpose** | **Cost** |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **Total** | **£** |

**Other Directly Incurred Costs**

*Note no single item may be over £10,000*

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| --- | --- | --- |
| **Institute** | **Description** | **Total Cost** |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **Total** | **£** |

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| **Section 10. Other supporting details** |
| e.g. secondment request (include duration, institute or company), relevant publications  *Max. 300 words* |

1. Research risks only: state risk, risk level (high, medium or low) and intended mitigation [↑](#footnote-ref-1)
2. Equipment over £10,000 in value (incl. VAT) will not be available through this call in accordance with the ISCF - Robotics and Artificial Intelligence Hub funding call rules under which ORCA Hub operates. [↑](#footnote-ref-2)